MEMORANDUM FROM THE OFFICE OF THE CHAIRPERSON

FOR : ALL CHED CENTRAL AND REGIONAL OFFICE DIRECTORS
      ALL PRESIDENTS / HEADS OF PUBLIC AND PRIVATE HIGHER
      EDUCATION INSTITUTIONS (HEIs)

SUBJECT : PARTICIPATION IN THE INTERNATIONAL CONFERENCE ON
          HUMAN SETTLEMENTS PLANNING AND DEVELOPMENT
          ORGANIZED BY THE DEPARTMENT OF COMMUNITY AND
          ENVIRONMENTAL RESOURCE PLANNING, COLLEGE OF HUMAN
          ECOLOGY, UNIVERSITY OF THE PHILIPPINES TO BE HELD ON
          JULY 23-25, 2018

DATE : May 20, 2018

In accordance with the pertinent provisions of Republic Act (R.A.) 7722, otherwise known as the
“Higher Education Act of 1994”, this Office hereby endorses the above undertaking organized by the
Department of Community and Environmental Resource Planning, College of Human Ecology,
University of the Philippines for the support and participation of all concerned.

This activity is open to all interested participants from Higher Education Institutions (HEIs).

Participation of officials, employees and students from private higher education institutions shall be
VOLUNTARY. Officials and employees of State and Local Universities and Colleges (SUCs and LUCs)
who will participate in this activity should obtain prior approval from the President/Head of their
respective institutions and are hereby reminded to observe proper use of government funds in
accordance with the Department of Budget and Management (DBM) National Budget Circular (NBC)
No. 563 of 2016.

For registration and further information, you may coordinate with the organizers at 049-536-2567.

Wide dissemination of this Memorandum is desired.

J. PROSPERO E. DE VERA III, DPA
Officer-in-Charge
Commission on Higher Education

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